

Trade Union Facility Time
Reporting Period: 01/04/2017 – 31/03/2018

Organisation	Northern Education Trust	Employees in your organisation	1,501 to 5,000 employees
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Table 1

Relevant union officials

What was the total number of your employees who were relevant union officials during the relevant reporting period (01/04/2017 – 31/03/2018)? (include all those Trade Union Officials who left and started during the reporting period)

Number of employees who were relevant union officials during the relevant period (Head count)	Full-time equivalent employee number
5	4.88

Table 2

Percentage of time spent on facility time

- a) facility time is defined as ‘the provision of paid or unpaid time off from an employee’s normal role to undertake TU duties and activities as a TU representative) – Total of 2b and 2c
- b) TU duties are defined as duties where there is a statutory right to reasonable paid time off during working hours to undertake recognised duties and complete relevant training, e.g. negotiations with the employer, TUPE meetings, HR case work meetings such as redundancy, disciplinary etc
- c) TU activities are activities such as attending meetings to vote on the outcome of negotiations; meeting full time officials; voting in elections; branch, area, or regional meetings. There is no statutory right to paid time off for activities but reasonable unpaid time is an entitlement.

How many of your employees who were relevant union officials employed during the relevant period (01/04/2017 – 31/03/2018) spent a) 0%, b) 1%-50%, c) 51%-99% or d) 100% of their working hours on facility time which includes both TU duties and activities as defined above?

Percentage of working hours spent on facility time	Number of employees	Total paid facility time hours (See 2a)	Total paid Trade Union activity hours (See 2c)
0%	1	0	0
1-50%	4	267.5	6.5
51%-99%	0	0	0
100%	0	0	0

Table 3

Cost of Facility Time

Provide the figures requested in the first column of the table below for the relevant period (01/04/2017 – 31/03/2018):

	Figure (£)
Provide the total cost of facility time (Please enter the amount paid to the Local Authority under the Facility Time Pooling arrangements)	£33471.18
Total pay bill	£52190000.00
Percentage of pay spent on facility time	0.06%
Percentage of total paid facility time hours spent on paid TU activities	2.43%